

Job Posting –Prairie Five Meals Driver-Meal Support

Position: Driver-Meal Support
Reports To: Prairie Five Meals Director
Location/Department: Montevideo, MN
Status: Regular Part Time (Monday-Friday) 8:00 am – 1:00 pm

Qualifications or Skill Required:

- Valid Driver's License
- Ability to Lift up to (50) pounds
- Detail orientated
- Ability to work with the public daily
- Experience working with Microsoft Word, Office, and Excel
- Must have excellent communication and customer service skills
- Maintain organization while transporting meals to individuals and communities
- Ability to work independently and as a member of a team
- Skill required to work effectively with older adults, caregivers and individuals from diverse cultural and economic backgrounds
- Accuracy in working with numbers
- Must be able to travel 5 county area on a regular basis
- Ability to lift 50 pounds

Responsibilities:

- Drive and maintain agency vehicle
- Lift, load and deliver to meal locations and specified drop sites
- Update customer contact lists
- Pack hot and frozen meals
- Work occasionally in inclement weather conditions
- Perform reasonable related duties as assigned from immediate supervisor

Application Deadline: Open until filled

Interested applicants should forward resume with Prairie Five application to:

Prairie Five
Human Resources Department
P.O. Box 159
Montevideo, MN
HR@prairiefive.org